



175 N. Cedar St.  
PO Box 266  
Cedarville, IL 61013  
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info@cedarec.org

## **SENIOR PASTOR RESPONSIBILITIES**

### General:

The primary responsibility of the Senior Pastor is to glorify God by providing Biblical leadership through focusing on God's Word and prayer, shepherding the Body of Christ, and equipping the saints to do the work of ministry (Acts 6, 1 Peter 5, Ephesians 4).

### Primary Ministry Objectives:

- Preach the Word of God and model the Lordship of Christ to our congregation such that it illuminates Scripture, teaches sound doctrine, inspires and convicts toward Godly living, and encourages and motivates to follow the Lord Jesus Christ more fully.
- Through a process of personal engagement, love and care for our congregation so they are sustained through the challenges of life and become more able to love and care for others in the process.
- In partnership with the Elder Board and under the Lordship of Christ Jesus as the Head of the church, develop and implement our vision so that the gospel of Jesus Christ advances.
- Meet weekly with the pastoral staff for growth, sharing vision, and insuring teamwork.
- Responsible for visitation (initial visitation should be the responsibility of the Senior Pastor) and counseling.
  - Visitation will include but is not limited to hospitals, nursing homes, shut-ins, and new attendees.
  - Counseling includes crisis, marriage, pre-marital, and general settings.

### Other Duties and Responsibilities:

- Provide general leadership for all the ministries of Cedarville Emmanuel Church.
- Primary preaching/teaching pastor but would also occasionally share the pulpit with other pastoral staff and guest speakers.
- Sets the preaching schedule in accordance with Titus 2 and Acts 20:28 and in accordance with primary ministry objectives.
- Oversees and encourages coordinated prayer gatherings.
- Officiates at weddings and funerals, including performing the requisite planning. This can be delegated at the Senior Pastors discretion.
- Represents Cedarville Emmanuel Church in local events and ministerial relationships.
- Serves as an ex officio member of all committees. The Senior Pastor can select the committees that he will participate in. He is expected to attend the Elder Board meetings.
- Performs supervisory responsibilities of the church staff personnel.
- Motivate, equip and nurture the people of the church through example, preaching and teaching God's Word and through spiritual counseling.
- Spend significant time in prayer and bible study.
- Perform sacraments such as communion and baptism.



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- Oversee church discipline and manage conflict in the church. Seek to reconcile relationships and promote unity within the church.
- Participate in evangelism efforts through preaching and giving invitations during worship services, revival or other special services, visitation and other outreach efforts.

(Based on Senior Pastors gifts and heart desires there may be other areas that would be considered under this area of responsibilities. This will be evaluated and determined in conjunction with the Elder Board)

## **WORK WEEK**

This is a full time position.